



2228 Patterson Rd, Riverbank, CA 95367
 (209) 869-2333 • www.maildepot.com

Private Mailbox Rental & Package Receiving

- **A Real Street Address** instead of a PO Box - Better for business and personal mail and packages.
- **Package receiving** - We can accept packages and mail from the Post Office, UPS, FedEx, Amazon, and other couriers - never worry about missing a delivery again!
- **24-hour Access** - Our mailbox lobby is accessible 24-hours a day for your convenience.
- **Security** - Our mailbox lobby is lit and secured.
- **Mail Forwarding** - Do you travel and worry about your mail piling up? We can forward it to you.
- **Anonymity & Privacy** - Your personal information is safe with us.
- **Permanent Address** - Do you move frequently? Tired of your mail “chasing” you? Problem solved.
- **Mail & Package Notification Service** - Expecting an important piece of mail or package? Mail Depot will notify you by text and/or email when new mail or packages arrive for you.

Mailbox Size	Small / Personal	Family / Sm Business	Corporate / Lg Business
6-months	\$96 \$16/mo	\$120 \$20/mo	\$180 \$30/mo
12-months	\$168 \$14/mo	\$216 \$18/mo	\$336 \$28/mo
Text & Email Notification	✓	✓	✓
24-Hour Access	✓	✓	✓
Business Use Included	✗	✓	✓
In Person Dropoffs	✗	✗	✓
Personal Names Included	2	6	10
Business Names Included	0	1	3
Incoming Parcels (per month)	25	40	75

+ one-time \$20 mailbox setup fee

Rates are effective as of 11/1/2022 and are subject to change

Frequently Asked Questions

Do I have to check my mail every day?

Absolutely not! All of our private mailbox rentals include our convenient notification service that sends you a text and/or email whenever you receive a package or mail. This eliminates the need to check your mailbox every day, saving you valuable time and money!

What if I receive a package that is too large to fit in my mailbox?

Any package received that is too large to fit into your mailbox will be placed inside a parcel locker adjacent to your mailbox (*subject to availability*). A key to retrieve your parcel from a specific locker will be placed inside of your mailbox. Some parcels may need to be retrieved by our staff, and in those cases a notice will be placed inside of your mailbox that you simply bring to the service counter in order to claim your package.

Does each person who receives mail need to rent their own mailbox?

Depending on the size of mailbox you rent, multiple people can receive mail in the same mailbox. However, each adult 18-years of age or older must present two forms of ID (*see list at bottom*). If you need to receive mail for several individuals or in the name of a business you can rent one of our larger size mailboxes. See the reverse of this flyer for details on each type of mailbox. Please feel free to ask our staff if you have questions.

What will my address look like?

Your private mailbox address is simply this store's address followed by your mailbox number (see below).

Your Name (or Business Name)

2228 Patterson Rd #_____

Riverbank, CA 95367

What do I need to bring in to get my own private mailbox?

Besides the appropriate rentals fees, you need two forms of ID for each adult who will be receiving mail in their name. Below is the list of acceptable identification documents that are required to establish service.

One of the following forms of current ID containing your name and photograph:

- *State driver license or ID card*
- *U.S. territory or tribal driver license or ID*
- *Uniformed Services ID card (U.S.)*
- *University ID card (U.S.)*
- *Passport (U.S. or foreign)*
- *Certificate of Naturalization (U.S.)*
- *Matricula Consular (Mexico)*
- *NEXUS card (Canada)*

AND

One of the following forms of current ID containing your name and current address:

- *Vehicle registration card*
- *Home or vehicle insurance policy*
- *Mortgage or Deed of Trust*
- *Current Lease Agreement*
- *Voter registration card*

Any other identification document not listed above is unacceptable as identification per U.S. postal service requirements.